

# CODE OF CONDUCT

The goal of the West Deptford Middle School Code of Conduct is to promote a positive, safe atmosphere for teaching, learning and mutual respect. It is the result of a combined effort of administration, parents, teachers, students and the Board of Education. In order to accomplish this goal, the entire school community must work cooperatively.

## ABUSIVE BEHAVIOR OFFENSES

	<b>Offense</b>	<b>Consequences</b>
1.	Harassment, Intimidation, Bias, or Bullying Offenses	<p>Offenses involving any sort of harassment, intimidation, bias, or bullying will result in disciplinary consequences.</p> <p><b><u>Bias Acts:</u></b> Any action by a student intended to insult, offend, demean, threaten or intimidate another person because of that person’s race, religion, gender, ethnic background, disability, etc. Such actions include, but are not limited to: verbal or written slurs, drawings, and gestures.</p> <p><b><u>Harassment:</u></b> Type of language, behavior or gestures which attempt to elicit fear or anxiety.</p> <p><b><u>Sexual Harassment:</u></b> Unwelcome sexual advances or suggestions, requests for favors, and verbal or physical contacts of sexual nature.</p> <p>Disciplinary consequences will be determined by the administration resulting from positive behavioral interventions to suspensions along with police notification.</p>
2.	Threat to Safety of Others (Staff or Student)	The administration will review the allegations and determine appropriate consequences.
3.	Abusive Language to other Students (written or spoken language or gesture that is offensive, obscene, or vulgar)	<p>1<sup>ST</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· Administrative Detention</li> <li>· Apology</li> <li>· Parent notification</li> </ul> <p>2<sup>ND</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· 2 Administrative Detentions</li> <li>· Apology</li> <li>· Parent notification and conference</li> <li>· Counselor notification and conflict resolution session</li> </ul> <p>3<sup>RD</sup> AND SUBSEQUENT OFFENSES (1 POINT)</p> <ul style="list-style-type: none"> <li>· 1 Day ISS</li> <li>· Apology</li> <li>· Parent notification and conference with administration</li> <li>· Counselor notification and conflict resolution session.</li> </ul>

4.	Foul and abusive language directed toward any district employee. (written, spoken language or gestures that are offensive, obscene, or vulgar)	<p>1<sup>ST</sup> OFFENSE (1 POINT)</p> <ul style="list-style-type: none"> <li>· 1 Day ISS (Internal Suspension)</li> <li>· Apology</li> <li>· Parent notification/conference with administration</li> <li>· S.R.O. Notification</li> </ul> <p>2<sup>ND</sup> AND SUBSEQUENT OFFENSES (2 POINTS)</p> <ul style="list-style-type: none"> <li>· 2 Days ISS (Internal Suspension)</li> <li>· Apology</li> <li>· Parent notification/conference with administration</li> <li>· Counselor/SAC Contact</li> <li>· S.R.O. Notification</li> </ul>
5.	Failure to Follow Rules and Regulations (i.e. inappropriate conduct in halls, public display of affection, in the hall without a pass, general horseplay, food or drinks in the halls, loitering, unsupervised in the building)	<p>1<sup>ST</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· 1-2 Lunch/Recess Detentions</li> <li>· Parent notification</li> </ul> <p>2<sup>ND</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· Administrative Detention</li> <li>· Parent notification</li> <li>· Counselor/ SAC contact</li> </ul> <p>3<sup>RD</sup> AND SUBSEQUENT OFFENSES</p> <ul style="list-style-type: none"> <li>· 2 Administrative Detentions</li> <li>· Parent notification</li> <li>· Counselor/SAC contact</li> <li>· Subsequent Offenses may result in ISS and Conference with AP (1 POINT)</li> </ul>
6.	Assault/Fight by WDMS Student on Another Student	<p>1<sup>st</sup> OFFENSE (3 POINTS)</p> <ul style="list-style-type: none"> <li>· 3 Days OSS (external suspension)</li> <li>· Parent conference with administration</li> <li>· Counselor notification and conflict resolution session</li> <li>· Municipal complaint may be filed</li> </ul> <p>2<sup>nd</sup> OFFENSE (5 POINTS)</p> <ul style="list-style-type: none"> <li>· 5 Days OSS (external suspension)</li> <li>· Parent conference with administration</li> <li>· Counselor notification and conflict resolution session</li> <li>· Municipal complaint may be filed</li> </ul> <p>3<sup>rd</sup> OFFENSE AND SUBSEQUENT OFFENSES (10 POINTS)</p> <ul style="list-style-type: none"> <li>· 10 DAYS OSS (external suspension)</li> <li>· Parent conference with principal and superintendent</li> <li>· Municipal complaint may be filed</li> <li>· Board of Education Hearing</li> </ul>
7.	<p>Harassment directed toward any school employee. (threats by a student to a staff member referring to bodily harm, mental anguish, or personal property).</p> <p>Assault by Pupil on West Deptford Board of Education Employee</p>	<ul style="list-style-type: none"> <li>· Immediate removal from school and parent notification</li> <li>· External suspension ranging from 3-10 days</li> <li>· Police notification</li> <li>· Referral to counselor/SAC</li> <li>· Employee may file charges with Police</li> <li>· Letter of apology upon return</li> </ul> <p>Any pupil who commits an assault on a school employee, shall be immediately suspended from school. Potential BOE hearing.</p>

## BEHAVIORAL OFFENSES

	<b>Offense</b>	<b>Consequences</b>
8.	<p>Academic Dishonesty</p> <ul style="list-style-type: none"> <li>· Cheating</li> <li>· Copying of another's work or providing work to another student to copy</li> <li>· Fabrication/Falsification</li> <li>· Tampering</li> <li>· Plagiarism</li> <li>· Unfair Advantage</li> <li>· Other Academic Misconduct determined by the Administration</li> </ul>	<p>1<sup>ST</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· 2 days Lunch Recess Detentions</li> <li>· Parent Conference</li> <li>· Zero for all class work</li> </ul> <p>2<sup>ND</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· 2 Administrative Detentions</li> <li>· Parent Conference</li> <li>· Zero for all class work</li> </ul> <p>3<sup>RD</sup> AND SUBSEQUENT OFFENSES (1-2 POINTS)</p> <ul style="list-style-type: none"> <li>· 1 to 2 days ISS (internal suspension)</li> <li>· Parent Conference</li> <li>· Zero for all class work</li> </ul>
9.	<p>Cafeteria Misconduct (Actions which disrupt the orderly management of the cafeteria, i.e. throwing food, failure to clean up)</p>	<p>1<sup>ST</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· Warning/Reprimand or Lunch/Recess Detention</li> <li>· Parent Notification</li> </ul> <p>2<sup>ND</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· 2 Lunch/Recess Detentions</li> <li>· Parent Notification</li> </ul> <p>3<sup>RD</sup> AND SUBSEQUENT OFFENSES</p> <ul style="list-style-type: none"> <li>· 1-2 Administrative Detentions</li> <li>· Parent Conference</li> <li>· Removal from Cafeteria up to 30 days</li> </ul>
10.	<p>Bus Misconduct (Actions which disrupt the orderly management of the bus, i.e. out of seat, horseplay, eating)</p>	<p>1<sup>ST</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· Warning/Reprimand</li> <li>· Parent notification</li> </ul> <p>2<sup>ND</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· 1-2 Lunch/Recess Detention</li> <li>· Parent notification</li> </ul> <p>3<sup>RD</sup> AND SUBSEQUENT OFFENSES</p> <ul style="list-style-type: none"> <li>· 1-2 Administrative Detentions</li> <li>· Parent notification</li> <li>· *Possible Suspension from school bus</li> </ul>

11.	<p>Forgery (falsifying and/or possession of an altered note or school-related document from a parent/guardian/teacher/doctor)</p>	<p>1<sup>ST</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· Administrative Detention</li> <li>· Parent notification</li> <li>· Pass restriction for a length of time to be determined by administration</li> </ul> <p>2<sup>ND</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· 2 Administrative Detentions</li> <li>· Parent notification</li> <li>· Counselor/SAC contact</li> <li>· Pass restriction for a length of time to be determined by administration</li> </ul> <p>3<sup>RD</sup> AND SUBSEQUENT OFFENSES (1-3 POINTS)</p> <ul style="list-style-type: none"> <li>· 1 to 3 days ISS (internal suspension)</li> <li>· Parent conference with administration</li> <li>· Counselor/SAC contact</li> <li>· Pass restriction for a length of time to be determined by administration</li> </ul>
12.	Cutting Class	<p>1<sup>ST</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· Administrative Detention</li> <li>· Parent notification</li> <li>· Zero for all class work</li> </ul> <p>2<sup>ND</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· 2 Administrative Detentions</li> <li>· Parent notification</li> <li>· Zero for all class work</li> <li>· Counselor/SAC contact</li> </ul> <p>3<sup>RD</sup> AND SUBSEQUENT OFFENSES (1 POINT)</p> <ul style="list-style-type: none"> <li>· 1 days ISS</li> <li>· Parent conference with administration</li> <li>· Zero for all class work</li> <li>· Pass restriction for a length of time to be determined by administration</li> <li>· Principal Conference</li> </ul> <p><b><i>NOTE:</i></b> Time missed from class will be noted in accordance with attendance policy. Any student who arrives to class after 10 minutes and is unable to produce a verifiable pass will be disciplined for cutting class.</p>

13.	<p>Cutting School -Truancy (Absence from school without prior authorization or approved reason)</p> <p>Leaving school grounds will result in notifying the appropriate authorities</p>	<p>1<sup>ST</sup> OFFENSE (1 POINT)</p> <ul style="list-style-type: none"> <li>· 1 Day ISS (Internal Suspension)</li> <li>· Parent notification</li> <li>· Zero for all class work</li> <li>· Counselor/SAC Contact</li> </ul> <p>2<sup>ND</sup> OFFENSE (2 POINTS)</p> <ul style="list-style-type: none"> <li>· 2 Days ISS (Internal Suspension)</li> <li>· Parent notification</li> <li>· Zero for all class work</li> <li>· Counselor/SAC Contact</li> </ul> <p>3<sup>RD</sup> AND SUBSEQUENT OFFENSES (3 POINTS)</p> <ul style="list-style-type: none"> <li>· 3 days ISS (Internal Suspension)</li> <li>· Parent conference with administration</li> <li>· Zero for all class work</li> <li>· Counselor/SAC Contact</li> </ul> <p><i><b>NOTE:</b> Additional Offenses may result in a Superintendent Review. Time missed from school will be noted in accordance with attendance policy.</i></p>
14.	<p>Disruptive Behavior -Behaviors which disrupt the teaching /learning process</p>	<p>1<sup>ST</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· Lunch/Recess Detention</li> <li>· Parent notification</li> <li>· Counselor/SAC Contact</li> </ul> <p>2<sup>ND</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· 1 Administrative Detention</li> <li>· Parent notification</li> <li>· Counselor/SAC Contact</li> </ul> <p>3<sup>RD</sup> AND SUBSEQUENT OFFENSES</p> <ul style="list-style-type: none"> <li>· 2 Administrative Detentions</li> <li>· Parent notification</li> <li>· Counselor/SAC contact</li> </ul> <p>(Subsequent referrals may result in days of ISS, Principal/Parent Conference)</p>
15.	<p>Theft of Food/Beverage from Cafeteria</p>	<p>1<sup>ST</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· 1 week Lunch/Recess detention</li> <li>· Parent notification</li> <li>· Restitution</li> </ul> <p>2<sup>ND</sup> OFFENSE (1 POINT)</p> <ul style="list-style-type: none"> <li>· 1 day ISS</li> <li>· Parent notification</li> <li>· Restitution</li> </ul> <p>3<sup>RD</sup> AND SUBSEQUENT OFFENSES (1 POINT)</p> <ul style="list-style-type: none"> <li>· 1 day OSS (external suspension)</li> <li>· Parent notification and conference with administration</li> <li>· Restitution</li> <li>· Municipal complaint may be filed</li> </ul>

16.	Failure to Attend Teacher Detention	<p>1<sup>ST</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· Reassign Teacher Detention and</li> <li>· Administrative Detention</li> <li>· Parent Notification</li> </ul> <p>2<sup>ND</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· Reassign Teacher Detention and</li> <li>· 2 Administrative Detentions</li> <li>· Parent notification</li> <li>· Counselor/SAC contact</li> </ul> <p>3<sup>RD</sup> AND SUBSEQUENT OFFENSES (1 POINT)</p> <ul style="list-style-type: none"> <li>· Reassign Teacher Detention and</li> <li>· 1 day ISS</li> <li>· Parent notification</li> <li>· Counselor/SAC contact</li> </ul>
17.	Failure to Attend Administrative Detention	<p>1<sup>ST</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· Detention reassigned</li> <li>· 1 Lunch/Recess Detention</li> <li>· Parent Notification</li> </ul> <p>2<sup>ND</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· 2 Administrative Detentions</li> <li>· Parent notification</li> <li>· Counselor/SAC Contact</li> </ul> <p>3<sup>RD</sup> AND SUBSEQUENT OFFENSES (1 POINT)</p> <ul style="list-style-type: none"> <li>· 1 day ISS</li> <li>· Parent notification</li> <li>· Counselor/SAC Contact</li> </ul> <p><i>NOTE: Any student who fails to attend an administrative detention <b>will not be permitted to participate in any after school activity for that day.</b></i></p>
18.	Insubordination/Disrespect/Open Defiance of Authority (Verbal or nonverbal refusal to comply with a reasonable directive. Refusal to leave an area when requested.)	<p>1<sup>ST</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· Administrative Detentions</li> <li>· Parent notification</li> </ul> <p>2<sup>ND</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· 2 Administrative Detentions</li> <li>· Parent notification</li> <li>· Counselor/SAC notification</li> </ul> <p>3<sup>RD</sup> AND SUBSEQUENT OFFENSES (1-2 POINTS)</p> <ul style="list-style-type: none"> <li>· 1-2 days ISS</li> <li>· Parent notification</li> <li>· Counselor/SAC notification</li> <li>· Degree of any level offense may result in OSS and/or filing of Municipal complaint</li> </ul>

19.	Reckless/Unnacepable Behavior- Inappropriate behavior in halls, class, and/or playground, public displays of affection, no pass, horse play/scuffle, food/drink in the halls	<p>1<sup>ST</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· 1 Administrative Detentions</li> <li>· Parent notification</li> <li>· Counselor/SAC contact</li> </ul> <p>2<sup>ND</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· 2 Administrative Detention</li> <li>· Parent notification</li> <li>· Counselor notification</li> </ul> <p>3<sup>RD</sup> AND SUBSEQUENT OFFENSES (1-2 POINTS)</p> <ul style="list-style-type: none"> <li>· 1 to 2 days ISS (internal suspension)</li> <li>· Parent notification and conference with administration</li> <li>· Counselor notification</li> </ul>
20.	Dress Code Violation	<p>1<sup>ST</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· Administrative warning</li> <li>· Student required to change into suitable attire before return to class (may change into Phys. Ed. attire if necessary)</li> </ul> <p>2<sup>ND</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· 1 Administrative Detention</li> <li>· Student required to change into suitable attire before return to class (may change into Phys. Ed. attire if necessary)</li> <li>· Parent notification</li> <li>· Counselor/SAC contact</li> </ul> <p>3<sup>RD</sup> AND SUBSEQUENT OFFENSES (1 POINT)</p> <ul style="list-style-type: none"> <li>· 1 Day ISS (internal suspension)</li> <li>· Student required to change into suitable attire before return to class (may change into Phys. Ed. attire if necessary)</li> <li>· Parent notification</li> <li>· Counselor /SAC contact</li> <li>· Advisor/Coach notification</li> </ul> <p><i><b>NOTE:</b> Time missed from class due to dress code violations will be noted in accordance with attendance policy. Students may be detained in the office or ISS if inappropriate clothing cannot be changed until parent arrives)</i></p>
21.	Endangering Others (Acts that cause harm to another either intentionally or due to unruly, careless behavior)	<p>1<sup>ST</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· Administrative Detention</li> <li>· Parent notification</li> <li>· Counselor/SAC contact</li> </ul> <p>2<sup>ND</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· 2 Administrative Detentions</li> <li>· Parent notification</li> <li>· Counselor/SAC contact</li> </ul> <p>3<sup>RD</sup> OFFENSE AND SUBSEQUENT OFFENSES (1-2 POINTS)</p> <ul style="list-style-type: none"> <li>· 1-2 days ISS (internal suspension)</li> <li>· Parent notification</li> <li>· Counselor/SAC Contact</li> </ul>

22.	Use of Electronic Device (cell phones, pagers, hand-held games, unauthorized cameras, portable audio devices, Ipods)	<p>1<sup>ST</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· Warning</li> <li>· Confiscation of Device (returned at end of school day)</li> <li>· Parent notification</li> </ul> <p>2<sup>ND</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· 2 Recess Detentions</li> <li>· Parent notification</li> <li>· Confiscation of Device (returned at end of school day)</li> </ul> <p>3<sup>rd</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· 1 Administrative Detentions</li> <li>· Confiscation of Device (returned to parent/guardian ONLY)</li> <li>· Parent notification</li> </ul> <p>4<sup>th</sup> OFFENSE AND SUBSEQUENT OFFENSES (1 POINT)</p> <ul style="list-style-type: none"> <li>· 1 Day ISS (internal suspension)</li> <li>· Confiscation of Device (returned to parent/guardian ONLY)</li> <li>· Parent conference with administration</li> <li>· Student is prohibited from bringing device to school</li> </ul>
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### LATENESS AND UNEXCUSED EARLY RELEASE

	<b>Offense</b>	<b>Consequences</b>
23.	Lateness to school (after 7:55 bell until 10:37 AM)	<p>1<sup>ST</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· Lateness Documented</li> <li>· Administrative Warning</li> </ul> <p>2<sup>ND</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· Lateness Documented</li> <li>· Administrative Detention</li> </ul> <p>3<sup>rd</sup> AND SUBSEQUENT OFFENSES</p> <ul style="list-style-type: none"> <li>· Lateness Documented</li> <li>· 2 Administrative Detentions</li> </ul>
24.	Lateness to school (after 10:37 AM)	<ul style="list-style-type: none"> <li>· All students are to report immediately to the main office.</li> <li>· Students WILL NOT receive credit for attendance if not in school a minimum of four (4) hours. Arrival to school after 10:37 AM is considered an absence.</li> </ul>



25.	Lateness to class (Same Teacher) (Starting with the 3rd lateness to class and every 2nd offense thereafter)	<p>1<sup>ST</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· Administrative Detention</li> <li>· Parent Notification</li> <li>· Counselor/SAC contact</li> </ul> <p>2<sup>ND</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· 2 Administrative Detentions</li> <li>· Parent notification</li> <li>· Counselor/SAC contact</li> </ul> <p>3<sup>RD</sup> AND SUBSEQUENT OFFENSES (1 POINT)</p> <ul style="list-style-type: none"> <li>· 1 Day ISS (internal suspension)</li> <li>· Parent notification</li> <li>· Counselor/SAC contact</li> </ul> <p><b><i>NOTE:</i></b> Arriving 10 minutes late or more to class without a verifiable pass or excuse will be considered an absence/cutting.</p>
26.	Unexcused Early Release	<ul style="list-style-type: none"> <li>· Students cannot receive credit for attendance if not in school for a minimum of 4 hours. If a student leaves school prior to being in attendance for 4 hours, they will be marked absent for that day.</li> <li>· Students who leave school early but have been in attendance for at least 4 hours will have their class period absences noted in accordance with attendance and credit policies. Parents/guardians are strongly encouraged to make appointments for their students after school hours</li> <li>· Students, who leave early unexcused, may not participate in any after school activities (athletics, clubs, dances/skating parties, etc.) without administrative approval.</li> </ul>

## PROPERTY OFFENSES

	<b>Offense</b>	<b>Consequences</b>
27.	Tampering with School Equipment (including computers and related paraphernalia or accessing unauthorized or inappropriate sites and materials)	<p>1<sup>ST</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· 1-2 Administrative Detentions</li> <li>· Parent Conference</li> <li>· Restitution for loss</li> </ul> <p>2<sup>ND</sup> OFFENSE (1 POINT)</p> <ul style="list-style-type: none"> <li>· 1 day ISS</li> <li>· Parent Conference</li> <li>· Restitution for loss</li> </ul> <p>3<sup>RD</sup> AND SUBSEQUENT OFFENSES (2-3 POINTS)</p> <ul style="list-style-type: none"> <li>· 2-3 days ISS</li> <li>· Parent Conference</li> <li>· Restitution for loss</li> </ul> <p><b>Any violation may result in loss of computer access, internet and email privileges as well as other disciplinary or legal action.</b></p>
28.	Tampering with Network Resources (including school, student or staff files)	<p>1<sup>ST</sup> OFFENSE (2 POINTS)</p> <ul style="list-style-type: none"> <li>· 2 days ISS</li> <li>· Parent notification</li> <li>· Restitution for any damage or loss</li> <li>· Municipal complaint may be filed</li> </ul> <p>2<sup>ND</sup> OFFENSE (1-3 POINTS)</p> <ul style="list-style-type: none"> <li>· 1 to 3 day OSS (external suspension)</li> <li>· Parent notification and conference with administration</li> <li>· Restitution for any damage or loss</li> <li>· Municipal Complaint will be filed</li> </ul> <p>3<sup>RD</sup> AND SUBSEQUENT OFFENSES (5 POINTS)</p> <ul style="list-style-type: none"> <li>· 5 day OSS (external suspension)</li> <li>· Parent notification and conference with administration</li> <li>· Restitution for any damage or loss</li> <li>· Municipal Complaint will be filed</li> <li>· Possible Superintendent's hearing</li> <li>· Possible loss of computer/technology access</li> <li>· Municipal complaint may be filed</li> </ul>

29.	Theft/Stealing –Minor offenses, under \$35 in value (individual or school property on school grounds or during school related activities)	<p>1<sup>ST</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· Administrative Detention</li> <li>· Parent notification</li> <li>· Restitution for loss</li> <li>· S.R.O. Notification</li> </ul> <p>2<sup>ND</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· 2 Administrative Detentions</li> <li>· Parent notification and conference with administration</li> <li>· Counselor/SAC contact</li> <li>· Restitution for loss</li> <li>· S.R.O. Notification</li> </ul> <p>3<sup>RD</sup> AND SUBSEQUENT OFFENSES (1-2 POINTS)</p> <ul style="list-style-type: none"> <li>· 1-2 Days ISS (internal suspension)</li> <li>· Parent notification</li> <li>· Counselor/SAC contact</li> <li>· Restitution for loss</li> <li>· Municipal Complaint may be filed</li> <li>· S.R.O. Notification</li> </ul>
30.	Theft/Stealing –Major (individual or school property on school grounds or during school related activities)	<p>1<sup>ST</sup> OFFENSE (1-3 POINT)</p> <ul style="list-style-type: none"> <li>· 1-3 Days ISS (internal suspension)</li> <li>· Parent notification and conference with administration</li> <li>· Counselor/SAC contact</li> <li>· Restitution for loss</li> <li>· Municipal Complaint may be filed</li> <li>· S.R.O. Notification</li> </ul> <p>2<sup>ND</sup> OFFENSE (3-5 POINTS)</p> <ul style="list-style-type: none"> <li>· 3-5 day ISS (internal suspension)</li> <li>· Parent notification and conference with administration</li> <li>· Counselor SAC contact</li> <li>· Restitution for loss</li> <li>· Municipal Complaint may be filed</li> <li>· S.R.O. Notification</li> </ul> <p>3<sup>RD</sup> AND SUBSEQUENT OFFENSES (POINTS TBD)</p> <ul style="list-style-type: none"> <li>· OSS (external suspension) Pending Superintendent Hearing</li> <li>· Parent notification and conference with administration</li> <li>· Counselor SAC contact</li> <li>· Restitution for loss</li> <li>· Municipal Complaint may be filed</li> <li>· S.R.O. Notification</li> </ul>

31.	Vandalism or Destruction / Defacing of Property	<p>1<sup>ST</sup> OFFENSE (1 POINT)</p> <ul style="list-style-type: none"> <li>· 1 day ISS (internal suspension)</li> <li>· Parent notification and conference with administration</li> <li>· Counselor/SAC contact</li> <li>· Restitution for loss</li> <li>· Municipal Complaint will be filed</li> <li>· S.R.O. Notification</li> </ul> <p>2<sup>ND</sup> OFFENSE AND SUBSEQUENT OFFENSES (2-3 POINTS)</p> <ul style="list-style-type: none"> <li>· 2-3 days ISS (internal suspension)</li> <li>· Parent notification and conference with administration</li> <li>· Counselor/SAC contact</li> <li>· Restitution for loss</li> <li>· Municipal Complaint will be filed</li> <li>· S.R.O. Notification</li> </ul>
32.	Trespassing (on school property without permission)	<p>ALL OFFENSES (POINTS TBD)</p> <ul style="list-style-type: none"> <li>· 1 to 10 day OSS (external suspension)</li> <li>· Parent notification and conference with administration</li> <li>· Municipal Complaint will be filed</li> <li>· S.R.O. Notification</li> </ul>
33.	Gambling (card games, wagers, or any other such activity)	<p>1<sup>ST</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· 1 Administrative Detention</li> <li>· Confiscation of paraphernalia</li> <li>· Parent notification</li> <li>· Counselor notification</li> <li>· SRO notification</li> </ul> <p>2<sup>ND</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· 1 - 2 Administrative Detentions</li> <li>· Confiscation of paraphernalia</li> <li>· Parent notification</li> <li>· Counselor notification</li> <li>· SRO notification</li> </ul> <p>3<sup>RD</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· 1 day ISS (1 POINT)</li> <li>· Confiscation of paraphernalia</li> <li>· Parent notification</li> <li>· Counselor notification</li> <li>· SRO notification</li> </ul>

## SAFETY / HAZARD OFFENSES

	<b>Offense</b>	<b>Consequences</b>
34.	Tampering with or Pulling Fire Alarm	<p>1<sup>ST</sup> OFFENSE</p> <ul style="list-style-type: none"> <li>· 1 day ISS (1 POINT)</li> <li>· Parent notification and conference with administration</li> <li>· S.R.O. Notification</li> </ul> <p>2<sup>ND</sup> OFFENSE (1-2 POINTS)</p> <ul style="list-style-type: none"> <li>· 1-2 days OSS (external suspension)</li> <li>· Parent notification and conference with administration</li> <li>· Municipal complaint will be filed</li> <li>· S.R.O. notification</li> </ul> <p><i><b>NOTE:</b> Board of Education may seek reimbursement for fines incurred for false alarms.</i></p>
35.	Possession/Concealment of Weapons or Weapon-Related Paraphernalia	<p>The Administration has the right to determine the nature and seriousness of any weapons-related incident. Upon determining the seriousness of the incident, the following disciplinary action will be taken:</p> <ul style="list-style-type: none"> <li>· External suspension until Superintendent's hearing which may result in a Board of Education expulsion hearing (4-10 days)</li> <li>· Parent conference</li> <li>· Child Study Team referral</li> <li>· Municipal Complaint will be filed</li> <li>· S.R.O. Notification</li> </ul> <p><i><b>NOTE:</b> This code also refers to imitation toy, or decoy weapons. At the discretion of the Administration, a student may only meet with the Principal regarding the incident. The Administration will make the determination as to whether or not the weapon was brought to school inadvertently; and/or there was no indication that the intent was to use the weapon in a threatening or malicious manner</i></p>
36.	Assault With Weapon, or Infliction of Bodily Harm	<p>ALL OFFENSES</p> <ul style="list-style-type: none"> <li>· External suspension until Superintendent's hearing which may result in a Board of Education expulsion hearing</li> <li>· Parent conference</li> <li>· Child Study Team referral</li> <li>· Municipal Complaint will be filed</li> <li>· S.R.O. Notification</li> </ul>

## SUBSTANCE-RELATED OFFENSES

	<b>Offense</b>	<b>Consequences</b>
37.	Possession of Drug Paraphernalia (not containing any controlled dangerous substance)	<p>1<sup>ST</sup> OFFENSE (2 POINTS)</p> <ul style="list-style-type: none"> <li>· Parent notification</li> <li>· 2 day OSS (external suspension)</li> <li>· SRO informed and municipal complaint filed</li> <li>· Student will be required to attend drug counseling sessions with the school's Substance Abuse Counselor (SAC)</li> <li>· Drug test/doctor's note needed to return to school</li> </ul> <p>2<sup>ND</sup> AND SUBSEQUENT OFFENSES (POINTS TBD)</p> <ul style="list-style-type: none"> <li>· All of the above <i>PLUS</i>:</li> <li>· External suspension until Superintendent's hearing which may result in a Board of Education disciplinary hearing</li> </ul>
38.	Possession of Alcohol, Drugs, Steroids, or Controlled Dangerous Substance	<p>1<sup>ST</sup> OFFENSE (POINTS TBD)</p> <ul style="list-style-type: none"> <li>· Parent notification</li> <li>· 5-10 day OSS (external suspension)</li> <li>· SRO informed and municipal complaint filed</li> <li>· Student will be required to attend drug counseling sessions with the school's Substance Abuse Counselor (SAC)</li> <li>· Drug test/doctor's note needed to return to school</li> <li>· Superintendent's hearing which may result in a Board of Education\ disciplinary hearing</li> </ul> <p>2<sup>ND</sup> AND SUBSEQUENT OFFENSES (POINTS TBD)</p> <ul style="list-style-type: none"> <li>· All of the above <i>PLUS</i>:</li> <li>· External suspension until Superintendent's hearing which may result in a Board of Education disciplinary hearing.</li> </ul>

39.	Under the Influence of Alcohol, Drugs, Steroids or Substances	<p>1<sup>ST</sup> OFFENSE (POINTS TBD)</p> <ul style="list-style-type: none"> <li>· Parent notification</li> <li>· Immediate medical examination including urinalysis to verify use and determine extent of use</li> <li>· SRO notified and municipal complaint filed (if drug test is positive)</li> <li>· Suspension 5-10 day external suspension upon verification of positive diagnosis of alcohol, drugs, or use</li> <li>· Medical statement substantiating a student's state of wellbeing is required before re-entry after positive diagnosis of chemical use. This also pertains to students who are returning after completing a drug treatment program.</li> <li>· Student and parent/guardian referral to the school substance abuse counselor for treatment, after-care, and re-entry plan.</li> <li>· Student will be required to attend drug counseling sessions with the school's Substance Abuse Counselor (SAC)</li> </ul> <p>·</p> <p>2<sup>ND</sup> AND SUBSEQUENT OFFENSES (POINTS TBD)</p> <ul style="list-style-type: none"> <li>· All of the above <i>PLUS</i>:</li> <li>· Superintendent's hearing which may result in a Board of Education disciplinary hearing</li> </ul>
40.	OTC (Over The Counter) Medications - Possession/Consumption	<p>1<sup>ST</sup> OFFENSE (1 POINT)</p> <ul style="list-style-type: none"> <li>· 1 day ISS (internal suspension)</li> <li>· Municipal complaint may be filed</li> </ul> <p>S.R.O. Notification</p> <p>2<sup>ND</sup> AND SUBSEQUENT OFFENSES (POINTS TBD)</p> <ul style="list-style-type: none"> <li>· Any additional offenses will result in an external suspension pending a superintendent's hearing</li> </ul> <p>S.R.O. Notification</p>
41.	OTC (Over The Counter) Medications - Distribution	<p>1<sup>ST</sup> OFFENSE (3 POINTS)</p> <ul style="list-style-type: none"> <li>· 3 days OSS (external suspension)</li> <li>· Municipal complaint may be filed</li> </ul> <p>S.R.O. Notification</p> <p>2<sup>ND</sup> AND SUBSEQUENT OFFENSES (POINTS TBD)</p> <ul style="list-style-type: none"> <li>· Any additional offenses will result in an external suspension pending a superintendent's hearing</li> </ul> <p>S.R.O. Notification</p>

42.	<p>Smoking/ Included possession of Tobacco Products or Paraphernalia (includes students who are seen exhaling smoke/vapor, using chewing tobacco or other tobacco product)</p> <p>Possession/Inhalation of Vaporizers/E-Cigarettes (Automatic Drug Screening) *Discipline can be altered based on test results.</p> <p><i>Smoking on school grounds or in vehicles on school grounds is prohibited by law!</i></p>	<p>1<sup>ST</sup> OFFENSE (1 POINT)</p> <ul style="list-style-type: none"> <li>· 1 day ISS (internal suspension)</li> <li>· Parent notification</li> <li>· Referral to SAC</li> <li>· Municipal Complaint will be filed</li> <li>· S.R.O. Notification</li> </ul> <p>2<sup>ND</sup> OFFENSE (2 POINTS)</p> <ul style="list-style-type: none"> <li>· 2 day ISS (internal suspension)</li> <li>· Referral to SAC</li> <li>· Municipal Complaint will be filed</li> <li>· S.R.O. Notification</li> <li>· Loss of privileges to be determined by the Administrator</li> </ul>
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\*\*\*\*Failure to submit to a Drug/Alcohol screening will be considered an admission of guilt, resulting in disciplinary action per the student code of conduct. \*\*\*\*

The administration will use the above as a guideline. In specific cases, circumstances might warrant a greater or lesser penalty than the one indicated. In such cases, the extenuating circumstances shall be noted and the appropriate penalty invoked.

ANY FEDERAL, STATE, OR MUNICIPAL REGULATIONS AND/OR POLICIES WILL SUPERCEDE DISTRICT POLICIES RELATIVE TO DISCIPLINARY ISSUES.

West Deptford Middle School shall endeavor to maintain the type of educational environment that every student is entitled to - one that is free from harassment or bullying, both physical and verbal. Harassment or bullying may take many forms. It can be in the nature of name calling, verbal abuse, continual pushing or shoving in the halls, or a threat of fighting. It may also take on sexual overtones. Sexual harassment consists of any unwelcome sexual advances or other inappropriate verbal or physical conduct of a sexual nature made by staff members or other students. Even minor harassment or an incident of bullying can eventually create serious problems. The staff at West Deptford Middle School will address and make every effort to resolve any incidents of harassment or bullying brought to our attention. **Any student who believes he or she is a victim of harassment or bullying should report the allegations to a staff member, guidance counselor, or administrator as soon as possible.**

**DISCIPLINARY POINTS AND CONSEQUENCES**



A point system has been established in conjunction with the discipline code in West Deptford Middle School. Students who receive discipline referrals, which result in an Internal/External Suspension(s), will receive discipline points.

Disciplinary conferences will be conducted at various point accumulation levels. The purpose of the conference will be to review the student's progress and to provide positive behavioral interventions involving the student, administration, counselor and parents/guardians.

#### Four Point Conference- Guidance Counselor

Upon accumulating the fourth (4) discipline point, the guidance counselor will be notified. Subsequently any review of the student's progress will include discussion of current status with regard to discipline to reinforce and make the student aware of the school rules and regulations.

#### Eight Point Conference – Assistant Principal

Upon accumulating eight (8) discipline points or more a meeting can be held with the parents, guidance counselor, building administrator and student. At this conference, the student's academic progress, disciplinary record, and attendance will be reviewed and recommended courses of action will be discussed with the parents for improving student performance.

After the accumulation of eight (8) discipline points, the student will no longer have the privilege of participating in interscholastic athletics, attend any school-sponsored events (dances, field trips, socials, etc.), or any co-curricular activities, until the student's discipline point total is less than eight (8) points.

#### Twelve Point Conference - Principal

Upon accumulating twelve (12) discipline points or more a meeting can be held with the parents, guidance counselor, principal, assistant principal, and the student. At this conference, the student's academic, disciplinary, and attendance records will be reviewed and recommended courses of action will be discussed with the parents for improving student performance.

**NOTE: Case managers of classified students may be required to attend conferences at the eight, twelve, and higher point levels.**

#### Reduction of Points

The student, who shows good behavior in terms of not receiving any referrals, will be entitled to a reduction in the total number of points he/she has accumulated. **The reduction will be at the rate of two points per twenty (15) consecutive school days without a disciplinary referral.**

*\*At the end of each school year, discipline points are removed. Students will begin each school year with no points.*